MT. SHERMAN WATER ASSOCIATION

P.O. BOX 356

JASPER, AR 72641

BOARD OF DIRECTOR'S MEETING

MONDAY, MARCH 14TH 2014

5:30 P.M.

Dear Directors:

Enclosed please find the director's report, board minutes, and financial report for March 2014.

I will be unable to attend the monthly meeting as I will be in Little Rock Monday-Wednesday. If you have questions please feel free to give me a call.

I have contacted Campbell Insurance, they did not give me a quote in writing but stated it would be $200.00 to $300.00 more to increase liability to $1,000.000 and this could not be increased until recertification which will be September 2014. We are currently paying $839.00 for$500,000.

Frank Sullivan is delinquent on his water bill due to a leak, I have been unable to reach him by telephone, he has a cell phone with no voice mail, I have also tried to contact his daughter with no luck. I am sending him a letter and payment schedule. Mr. Sullivan is extremely disabled, so I do not want to pull his meter at this time.

Happy Meeting and if you have questions or concerns please give me a call.

Thank You,

Karen

Karen Edgmon

Financial Officer

Mt. Sherman Water Association

Scribe:	Odie J. Watts	
Date:	**March 10, 2014**	**Time:** 5:42 PM – 6:25 PM

Board Members:

Key	Board Member Attendees: Key: * Attended; # Absent	Phone
*	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
#	Ferguson, Ron – BOARD MEMBER	446-2910
*	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Shechtman, Barry – BOARD MEMBER	446-6630
*	Stivers, Betty – VICE PRESIDENT	446-5744
#	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – PRESIDENT	446-2270
*	Watts, Odie – SECRETARY / TREASURER	446-2838

Key	Board Meeting Attendees:	
	Colton Stipp came to the meeting as a guest of Board Member Koby Lee. Colton will be residing at the residence of Koby Lee once she moves to Harrison. Colton could potentially become a member of the Board but has yet to make that decision.	

Minutes and Business Discussions:

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1. Call to Order	Meeting was called to order at 5:42 by Calvin Voshell – President.
2. Meeting Minutes	The Meeting minutes from the February 10, 2014 were reviewed and approved. Motion to approve the minutes was made by Koby Lee with 2nd by Barry Shechtman with no abstentions.
3. Financial and Water Association Director's	The Director's report for February 1 through February 28, 2014 was reviewed along with the financial report for the same period. Nothing significant to report. ▪ For the 1st time our expenses exceeded income by so $2,000. Cause was due

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Report	primarily to billing for maintenance of the system (i.e. backhoe work to install observation meters). ▪ Received a letter from a customer (Elizabeth Tuck-Rowan) asking us to adjust her bill. See new business section for more information. Motion to approve the financial and director's reports – Betty Stivers, 2nd by Koby Lee with no Abstentions.
4. Water Operator's Report	Ivan Reynolds presented the Water Operators Report: • Working with new owner of Dustin Lager cabin to connect water. • Working with Jim Culver to hookup water to the old Gladys Villines place. • Working with Allen Lavenue to install a meter at his new house. • Installed a meter for Crystal Dillow and collected the past due payment she owed. • Checked on a leak at Joey Mitchell's and they were going to make the repairs. • Replaced Byron Mann's meter because the meter froze and broke. • Pulled Res Folk's meter as requested. • Pulled Johnnie Kellogg's meter as requested. • Checked on low pressure at Shiloh and reset electrical. All is OK now. • Installed a meter for Jay Khalish. Motion to approve the Water Operator's report – Koby Lee, 2nd by Betty Stivers. No Abstentions.
5. Old Business	▪ Action Item 57: Opened and revised on 3/12/10 for Ivan Reynolds to purchase and install approximately 50, one inch meters to tighten up leak detection within the system. This action item was first opened on 7/9/10 but has been revised and remains open. As of January 13, 2014 there are approximately 17 more observation meters to install. Until completed this action item will remain in **IN WORK** Status. Installed another meter leaving approximately 16 more to install. No change in status as of March 10, 2014. ▪ Action Item 61: Item assigned to Ivan Reynolds to work through the older system meters and replace those that do not appear to be recording correctly. As of January 13, 2014 there are approximately 11 more older meters to replace. Until this action item is completed it will remain in **IN WORK** status. No change in status as of 2/10/14. No change in status as of 3/10/14. ▪ Action Item 72: Item assigned to Ivan Reynolds to contact ESI Engineering to

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	determine when and where the master meter will be set to monitor water usage from the OMPWA supply source. The master meter is currently housed in the facility near the Harvey Gash residence. The OMPWA is awaiting funding to build a permanent structure for the master meter which will be relocated once that facility is built. No estimate as to when the new facility will be funded or constructed. Item was not discussed at the 10/14/13 meeting. No change in status as of 11/11/13. As of 12/16/13 according to Mr. Ed Manor who attended the 12/16/13 meeting, the Master Meter is set to be installed just as soon as the installation can be funded and the weather permits. The Action Item will be placed on **HOLD** status. No change in status as of January 13, 2014. No change in status as of 2/10/14. No change in status as of 3/10/14. ▪ Action Item 76: Item assigned to Karen Edgmon to determine the cost of raising the Board's liability insurance policy limits to $1 million dollars. The cost will be approximately $800 per year increase but can not be changed until the current policy expires. Barry Shectman checked with State Farm Insurance and Karen will follow up to determine what their annual cost for liability might be. Status was changed to PENDING. As of 12/16/13 the Action Item is still **PENDING**. As of January 13, 2014 the Action Item is still **PENDING**. Anticipate having a quote on raising the liability limit during the March 10, 2014 meeting. See New Business for current status. As of 3/10/14 the Action Item will be **CLOSED**. ▪ Action Item 79: Item assigned to Ivan Reynolds to contact Hillard Kilgore to determine if he would consider giving an easement to the MSWA to lay a water line through his proper so the line can be used to tap into a larger supply line which would resolve the problems being encountered by Mr. Patton. This action item is **PENDING**. No change in status as of 11/11/13. No change in status as of 12/16/13. No change in status as of 1/13/14. No change in status as of 2/10/14. No change in status as of 3/10/14.
6. New Business	• CORRECTION TO 3/10/14 MINUTES: It was reported in the 2/10/14 minutes that Koby Lee was resigning from the Board. She has agreed to continue serving on the Board until June,2014 when her term expires. • Karen Edgmon received a letter from a customer asking for an adjustment to her bill because of a leak cause by frozen pipes. The Board tasked Karen to respond to the customer with a letter indicating the if the customer will promise to pay at least $50 per month to cover the large bill caused by the leak on top of the amount on the normal bill the Board will approve a forgiveness of any penalty charges **(ACTION ITEM).** The motion to approve the Board's decision was made by Koby Lee and 2nd by Betty Stivers with no abstentions. • Barry Shechtman brought to the meeting proposals to increase the Board's Liability insurance from its present $500,000 to $1.0 million. The current provider (Campbell Insurance Agency) proposed a rate increase between $200 and $500 which would take effect when the current policy is renewed in June, 2014. The United Insurance

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	Agency made a proposal for $1 million coverage for $850 per year which is what we current pay the Campbell Insurance Agency for half the coverage. The Board agreed to let the Campbell Insurance Agency rebid their premium to match that of United. If Campbell Insurance will not match the bid from United than the Board will switch from Campbell Insurance to United once our current policy expires in June, 2014. Motion to approve this approach to increasing our liability insurance was made by Odie Watts and 2nd by Koby Lee **(ACTION ITEM).** • Karen Edgmon passed out the meeting minutes from the Ozark Regional Public Water Authority from their February meeting. Those minutes recorded that Lead Hill and Marshall had past due bills to the Water Authority of $26,521 and $80,368 respectively and that Marshall is continuing to use the water being supplies by the Water Authority. A motion was made to write a letter to the Water Authority petitioning them to terminate the water to those two water systems until they pay their bills. The letter has been written and delivered to Andy Anderson and Tommy Martin. The Board will hold a special meeting on March 24th to discuss this issue and formulate a plan for making our position clear with the Water Authority that we object to their decision concerning Marshall and Lead Hill. More on this issue will be published in the minutes of the Special Board Meeting to be held on 3/24/14 **(ACTION ITEM).** • The locks on the door to the Mt. Sherman VFD have been changed and the Water Board no longer has access to the building. Karen Edgmon will contact the VFD and request a key so the Board can continue to hold our meetings at that facility. The meeting on 3/10/14 had to be moved to the Mt. Sherman Community Building because there was no key available to the Fire Department building **(ACTION ITEM).**
7. Adjournment	Meeting adjourned at 6:25 P.M.
8. Next Meetings	**NOTE MEETING START TIME: The next meeting is a Special Meeting scheduled for March 24, 2014 at 5:30 PM at the residence of Barry Shechtman. The next regularly scheduled meeting will be on April 8, 2014 at 5:30 at Mt. Sherman Volunteer Fire Department main station.**

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI57	7/19/10	Install 25, one inch meters to tighten up leak detection within the system. Make progress reports to Board on monthly basis.	Ivan Reynolds	ASAP	**IN WORK**

BANK of the OZARKS®

OZ 02 RETURN SERVICE REQUESTED

MT SHERMAN WATER ASSOCIATION
GENERAL ACCOUNT
P O BOX 356
35041 JASPER AR 72641
04142

03/31/14

0000048454

21

*** CHECKING *** INT CHKG-STATE & PS

CYCLE-009
BEGINNING RATE 0.05000
ACCOUNT NUMBER 0000048454

PREVIOUS STATEMENT BALANCE AS OF 02/28/14	29,395.35
PLUS 9 DEPOSITS AND OTHER CREDITS	12,354.53
LESS 19 CHECKS AND OTHER DEBITS	11,574.32
CURRENT STATEMENT BALANCE AS OF 03/31/14	30,175.56
NUMBER OF DAYS IN THIS STATEMENT PERIOD 31	

*** CHECK TRANSACTIONS ***

SERIAL	DATE	AMOUNT	SERIAL	DATE	AMOUNT
4800*	03/05	204.00	4807	03/17	200.00
4801	03/11	2,160.00	4808	03/17	175.00
4802	03/11	5,255.66	4809	03/21	1,100.00
4803	03/17	812.00	4810	03/21	75.00
4804	03/11	50.00	4813*	03/25	50.00
4805	03/07	981.50	4814	03/27	85.72
4806	03/07	75.00			

*** CHECKING ACCOUNT TRANSACTIONS ***

DATE	DESCRIPTION	DEBITS	CREDITS
03/06	DEPOSIT		1,536.34
03/10	AC-INTERNET CHARGES-FUNDS XFER	5.00	
03/11	DEPOSIT		2,235.06
03/20	DEPOSIT		2,063.71
03/21	DEPOSIT		1,420.84
03/25	DEPOSIT		30.00
03/25	DEPOSIT		2,368.74
03/25	AC-RITTER COMM-RITTER PMT	34.74	
03/25	AC-RITTER COMM-RITTER PMT	39.84	
03/26	AC-CARROLL ELEC-CEC-CASH TRANS	31.56	
03/26	AC-CARROLL ELEC-CEC-CASH TRANS	110.59	
03/26	AC-CARROLL ELEC-CEC-CASH TRANS	128.71	
03/27	DEPOSIT		1,886.03
03/31	INTEREST PAYMENT		1.14
03/31	DEPOSIT		812.67

*** BALANCE BY DATE ***

02/28	29,395.35	03/05	29,191.35	03/06	30,727.69	03/07	29,671.19
03/10	29,666.19	03/11	24,435.59	03/17	23,248.59	03/20	25,312.30
03/21	25,558.14	03/25	27,832.30	03/26	27,561.44	03/27	29,361.75
03/31	30,175.56						

PAYER FEDERAL ID NUMBER.................. 71-0130170
INTEREST PAID YEAR TO DATE............... 3.55

3078 rev 05-13

NOTE: See Reverse Side For Important Information

Check #	Payee	Amount	Service
4800	Jasper PO	$204.00	post card stamps
4801	Nelson Phillips	2160.00	contract labor
4802	Ozark Mtn. Regional	5255.66	water service
4803	D F & A	812.00	sales tax
4804	Odie Watts	50.00	reimburse secretary expense
4805	Karen.Edgmon	981.50	contract labor
4806	Karen E dgmon	75.00	rent
4807	Leslie Daniels	200.00	contract meter reader
4808	Leslie Daniels	175.00	maintenance
4809	Ivan Reynolds	1100.00	contract labor
4810	Ivan Reynolds	75.00	maintenance
4813	Karen Edgmon	50.00	MSVFD
4814	Regan Pro Computers	85.72	Repair/computer

Mt Sherman Board Meeting Water Operators Report

April 14, 2014 by Ivan Reynolds

Don La Bonte informed me they are going to set the Bldg

In the fenced Tank yard at Shiloh for the antenna array atop

Our Tank. Its an eight foot by eight foot print. I checked on Frank Sullivan complaint of no water and found his shut off valve shut off. Turned it on but the flow didn't stop until I shut it off. Unable to contact Frank.

I rechecked Fondren meter because of high usage and he had high usage but didn't know why. I read the meter at Carole Banfields, she has moved and Coy Brasel asked it to be left in. She had a leak that he was to see to.

The extension on Horst Graalmanns property has resumed.The weather has delayed most work and is now starting to continue. I will be installing observation meters now that the ground is drying.
The County ripped thru a three inch line on the Demuth road and I made the repair with the use of their equipment.
I pulled E Kellogg meter and R. Matlocks and collected and reinstalled both meters.